



# AUTHORIZATION FOR THE USE/DISCLOSURE OF PROTECTED HEALTH INFORMATION

The undersigned authorizes EmergeOrtho to release health information as noted below :

## PATIENT INFORMATION

Patient Full Name: \_\_\_\_\_ Date Of Birth: \_\_\_\_\_  
 Other Names?: \_\_\_\_\_ Medical Records Number (if known) \_\_\_\_\_  
 Patient Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone #: \_\_\_\_\_

## RELEASE INFORMATION TO (THIS SECTION MUST BE COMPLETED)

Name/Facility: \_\_\_\_\_ Attention: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Fax #: \_\_\_\_\_  
 Email Address for record delivery: **Please ensure email address is legible.**  
 [Grid of 30 small boxes for email address]  
**You must provide a valid email address and name of your designated recipient if electronic delivery is chosen.**  
 Purpose of Request:  Personal  Treatment  Legal  Insurance  Transfer of Care  Other: \_\_\_\_\_

## INFORMATION TO BE RELEASED (THIS SECTION MUST BE COMPLETED)

Specify Dates of Service \_\_\_\_\_  
**If you fail to specify, 1 year of records will be provided.**

Office Notes  Operative Notes  Labs  
 Diagnostic Reports  Physical Therapy

**OR**

Complete medical record **excluding** radiology images (X-ray, MRI, etc.)  
 Radiology images (\$10 on CD)  
 Other (please specify): \_\_\_\_\_

**Copy fee to obtain records.**  
 Medical record copies will be provided for a fee as and where allowed under applicable federal regulations and state law.  
 I understand I will be responsible for the charges incurred in the release of my protected health information.  
**RecordQuest** will be responsible for processing and delivery of record requests. (Customer Support Number: 1-888-300-7410)

## AUTHORIZATION TO RELEASE PROTECTED HEALTH INFORMATION

I understand that the released information may include information relating to treatment for drug or alcohol abuse, sickle cell anemia, psychological or psychiatric impairments, sexual transmitted disease, acquired immunodeficiency syndrome (AIDS), and/or human immunodeficiency virus (HIV).

1. I may refuse to sign this authorization and that it is strictly voluntary
2. My treatment, payment, enrollment or eligibility for benefits may not be conditioned on signing this authorization
3. I may revoke this authorization at any time in writing, but if I do, it will not have any effect on any actions taken prior to receiving the revocation. Unless otherwise revoked, this authorization will expire in one year.
4. If the requestor or receiver is not a health plan or health care provider, the released information may no longer be protected by federal privacy regulations and may be disclosed.
5. I understand that I may see and obtain a copy of the information described on this form, for a reasonable copy fee, if I ask for it. I can request a copy of this form after I sign and date it.
6. EmergeOrtho, its officers, employees, and physicians are hereby released from any legal responsibility for disclosure of the above information to the extent indicated and authorized herein.

Please confirm that you have filled out this form in its entirety. This form **MUST** be completed before signing.

I hereby authorize the use or disclosure of my individually identifiable health information as described above.

Printed Name \_\_\_\_\_ Relationship to Patient:  Self  Other \_\_\_\_\_

Signature\* \_\_\_\_\_ Date \_\_\_\_\_

*\*For non-emanipated minors under the age of 18 a parent or guardian must sign release form. If patient is unable to sign, a copy of the legal documentation for the patient's representative must be supplied with a copy of this form.*